



Dresden, 05.07.2020  
Internat / Palucca dormitory  
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## Information concerning the Palucca dormitory for pupils and students of O1-N4

### 1. Contact and how to get there

Palucca Hochschule für Tanz Dresden  
Internat  
Basteiplatz 4  
D – 01277 Dresden  
Phone: +49 (0) 351 / 2 59 06-60  
Email: internat@palucca.eu

The Palucca Hochschule für Tanz Dresden, can be reached by

- Train: station “S-Bahnhof Strehlen” (10min-walk to the dormitory)
- Bus: lines 61, 63, 85, bus stop “Tiergartenstraße” (these lines are also stopping at “S-Bahnhof Strehlen”).

### 2. Opening times

The dormitory is generally open during school and term time of the respective academic year. The dormitory generally remains closed during summer, Christmas and winter holidays as laid down in the official regulation of Saxony’s school holidays. The exact opening and closing times and dates are officially announced and made public in the University's annual plan at the beginning of each academic year.

(1), Only pupils and students who cannot travel home due to the long distance between dormitory and home may remain in the dormitory on weekends and during holidays as well as on fixed holidays when the dormitory is not closed. Increased fees have to be paid for this privilege.

(2) In general, pupils and students who live in Saxony, Saxony-Anhalt, Thuringia, Brandenburg and Berlin have no right for weekend and holiday boarding. Exceptions may be granted upon request.

(3) The dormitory is generally open for all of its residents at specific times/dates on weekends and/or during holidays when university projects take place (e.g. rehearsals, parents' days, pool days) No extra fees have to be paid. The respective times and dates are officially announced and made public in the University's annual plan at the beginning of each academic year and in the daily planning.

### 3. Catering

Provision of full catering takes place in the students' cafeteria of the Palucca Hochschule für Tanz Dresden by Studentenwerk Dresden.

Participation is obligatory for dormitory residents taking the preparatory programme and the secondary school programme (O1-N4/GN4).

The students' cafeteria is open Monday – Thursday from 7.00 am - 7.30 pm and Friday 7.00 am – 5.00 pm. The students' cafeteria is closed at weekends.

Breakfast and dinner will be served as buffet and costs 3,00 € each (from 01.01.2021 3,25 € each). For lunch there are different offers between 2,00 – 4,00 €.

The parents conclude a contract with Studentenwerk Dresden for breakfast and dinner catering of their child. They pay by direct debit authorization. This is just possible for persons with a German bank account. All others have to pay all purchases in the cafeteria by Emeal card charged with cash money.

For a refund of 5,- € the children receive the "Emeal" card which registers every purchased meal. The costs for every lunch and all other in the meantime bought food and beverages will be paid immediately by this cashless card. It has to be charged with cash at the cafeteria cashier before. There is also the option that the legal guardians let set up the cashless charging method "Autoload".

The cafeteria is also open on Sunday before the first school day of the new academic year for application of the new pupils and students.

Pupils and students which staying in the dormitory over weekend cater for themselves with support by the educators.

### 4. Items required for the dormitory

- bed linen (for mattress, pillow and blanket)
- hand towels
- dishes, cutlery
- articles of personal hygiene
- alarm clock (not just a mobile phone)
- 1 pair of indoor shoes (also for the school)
- pocket money
- money for the purchase of the "Emeal" card and for lunch in the catering
- health insurance card (necessary for every visit to the doctor, it stays at the student)
- sewing kit, writing and handicraft materials
- plasters, medicine for personal use
- 1 big transparent plastic box for the storage of food
- Also possible: radio, hairdryer, computer
- ▶ **Please note:** All private electrical appliances (e.g. radios, hairdryer...) need a professional technical inspection (Prüfsiegel). -
- Electrical kitchen appliances (kettles, toaster...) are not allowed in the rooms. -

We recommend to give your child additional fruits and beverages (especially water and fruit juice spritzers) to take with it.

### **5. Sickness**

When a student becomes sick, the decision of remaining in the dormitory will make individual in consultation with the legal guardians. First priority is the recovery at home. An escort to the doctor by the educators is just possible in emergency situations. If the student is written off sick for longer than 3 days he/she has to go home or must be picked up. Students with notifiable diseases are not allowed to be cared in the dormitory. The dormitory must be informed immediately in case of notifiable diseases.

### **6. Insurance**

Because the stay in dormitory rooms ranks among domestic environment there's no German statutory accident insurance for the pupils and students in the dormitory out of lesson time. During lessons including breaks exists just a restricted coverage of statutory accident insurance. Therefore, it's absolutely necessary to conclude a personal accident insurance for your child.

### **7. Fees**

The rent for a place in the dormitory of Palucca Hochschule für Tanz Dresden amounts 209,50 € per month (2514,00 € per year) including educational care of minors. The costs increase to 256,50 € per month (3078,00 € per year) in case of claiming the and holiday boarding.

### **8. Registration formalities**

Please send the filled and signed registration form, the response of the legal guardian as well as all documents for cafeteria catering back to the dormitory. This is also possible as a scan by email. The cafeteria documents will be forwarded by us.

The contract will send to the legal guardian in duplicate by mail. Please send the signed original together with the signed key permission back to the dormitory until the mentioned deadline.

The confirmation of absorption of the child's living expenses by the legal guardians and the authorization for the registration of the (secondary) residence stay at the student until submission at the authorities.

With these forms it's possible for persons from the age of 16 to register independently at the local authority. Younger students have been registered by their legal guardians.

The registration of the (secondary) residence has to be done at the city registration office "Bürgerbüro Dresden-Altstadt" within the next 14 days after moving in.

The "Wohnungsgeberbestätigung" (landlord's confirmation) in accordance with §19 of "Bundesmeldegesetz" (Federal Registration Act) will be handed over to you on arrival.

The staff members of the Palucca department of student and academic affairs can give support to the students concerning a visit to the authorities, opening of a bank account or the conclusion of a necessary health insurance if required.

### **9. Important advices**

An escort for the pupils and students off-site the dormitory e.g. to the station, for shopping or to authorities given by the educators is only possible in exceptional cases.

Smoking and alcohol is strictly prohibited in all areas of the dormitory!

For more information together with the official dormitory rules, the concept and our exactly opening times of the academic year, find on our homepage: **Palucca University > Campus > Dormitory**.

If you have any queries don't hesitate to contact the educators in the dormitory every time by above mentioned contact data.

We wish a pleasant start and great successes at Palucca Hochschule für Tanz Dresden!

Kind regards

Your dormitory team