



Admission Regulations Master's Degree Programme in Choreography from 10 October 2019

On the basis of Section 13 (3) in conjunction with Section 81 (1), No. 1 of the law regulating the autonomy of the universities in the Free State of Saxony (Sächsisches Hochschulfreiheitsgesetz ((Saxon Law of University Autonomy)) - SächsHSFG) in the version of the announcement of 15 January 2013 (SächsGVBl. p. 3), last amended by Article 2 (27) of the law from 05 April 2019 (SächsGVBl. p. 245), the Senate of the Palucca University of Dance Dresden in consultation with the Rectorate is issuing the following Admission Regulations - established on 04 October 2019 - passed on 10 October 2019:

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In these regulations, the masculine pronouns shall apply equally to both male and female persons.

Section 1

Scope

- (1) These Admission Regulations govern the admissions procedure for the Master's Degree Programme in Choreography at the Palucca University of Dance Dresden.
- (2) Otherwise, the Palucca University of Dance Dresden matriculation regulations shall apply.

Section 2

Admission requirements

- (1) The requirements for admission to the English-language Master's Degree Programme in Choreography are:
 1. A general or subject-specific qualification for entrance to a university or university of applied sciences, in accordance with Section 17 (2) SächsHSFG
 2. Generally several years of experience as a dancer
 3. A commenced career as a choreographer or the successful presentation of the applicant's own pieces of choreography
 4. English language skills to at least the reference level C1 of the Common European Framework of Reference for Languages (CEFR).
- (2) If evidence of the English language skills is not provided at the time of registration, registration shall take place up to the end of the second semester, subject to the provision of evidence of these skills, in accordance with Section 17 (11) SächsHSFG. If evidence of the necessary English language skills is not provided before the end of the second semester, the registration for the Master's Degree Programme in Choreography shall expire at the end of the second semester.

Decisions regarding the recognition of the satisfaction of the foreign language requirements by applicants who provide evidence of a university entrance qualification acquired abroad or a bachelor's or equivalent degree shall be made by the Admission Panel.

The Admission Panel may recognise evidence other than that provided through the certificate for qualification for entrance to a university, e.g. TOEFL or IELTS. Evidence of a thorough knowledge of English is also provided through proof of an English-language bachelor's degree.
- (3) In the event of particular artistic aptitude, evidence of the qualification for entrance to a university or university of applied sciences may be dispensed with, in accordance with Section 17 (7) SächsHSFG.

Section 3

Application for admission

- (1) The application for admission requires a written application (for admission). The application for admission shall be submitted according to the procedures stipulated by the University and it must be received by the University within the application deadline specified by the University.

- (2) The following documents must be enclosed with the application for admission:
- a) Copies of the certificates regarding the qualification for entrance to a university or university of applied sciences and the professional experience
 - b) An application letter with a description of the applicant's artistic and cultural interests and his motivations for applying for the degree programme
 - c) The concept of the applicant's own piece of choreography which is to be presented for the audition
 - d) A portfolio of previous work in the area of the performing arts
 - e) Two references
 - f) A tabular curriculum vitae with precise information on the applicant's education to date, as well as his artistic career
 - g) Evidence of previous periods of study, as well as study and/or examination results and a clearance certificate issued by the examination office, if applicable
 - h) Proof of knowledge of the English language according to Section 2 (1)
English native speakers do not have to submit evidence of this.
 - i) Proof of payment of the application fee (e.g. copy of a bank account statement).

The documents listed in b), c) and d) must be submitted in English. The documents listed in a), e), f), g) and h) can be submitted in either German or English. If original documents are only available in a language other than German or English, these must be submitted together with a certified translation into English or German.

- (3) Certified copies of documents shall be submitted, at the latest, at registration.

Section 4 **Admission procedure**

- (1) Admission procedures must be completed prior to registration. Simultaneous registration to multiple universities for the same course of study shall not be permitted.
- (1) The purpose of the admission procedure is to assess the particular artistic talent of the applicant, including the associated occupational aptitude and abilities. The criteria for the particular artistic and occupational aptitude are laid down in the appendix to these regulations.
- (2) The admission procedure shall consist of two parts:
- a preselection
 - an audition

Section 5 **Preselection**

- (1) Whether an applicant is admitted to the audition shall be decided by the preselection.

- (2) Anyone who has made an application for admission on time and in due form pursuant to Section 3 and satisfies the requirements pursuant to Section 2 or is likely to satisfy them takes part in the preselection.
- (3) The applicant has passed the preselection if he has provided evidence of his particular artistic and occupational aptitude, i.e. if the applicant satisfies the criteria listed in the appendix under No. 1 based on his technical and artistic abilities.
- (4) No later than four weeks before the start of the audition, the applicant shall receive a written communication about his admission or non-admission to the audition.

Section 6 Audition

- (1) The Audition shall consist of:
 - a) the presentation of a piece of the applicant's own choreography lasting approx. 5-10 minutes in a small group (max. six people) or the presentation of the piece of choreography by means of a DVD (without restriction of the number of people)
 - b) independent choreography work in an hour with a piece of music, which must be selected from six examples and shall be interpreted through dance by the applicant himself
 - c) the oral analysis of a short dance video
 - d) an interview with the applicant.
- (2) The applicant has passed the audition if he has provided evidence of his particular artistic and occupational aptitude in the audition in the context of the criteria examined here, specified in the appendix under No. 2. This evidence shall be deemed provided if at least 9 of the 12 criteria listed in the appendix under No. 2 are awarded one of the grades 1, 2 or 3 on the grading scale with grades of 1 (= excellent), 2 (= considerably above the average requirements), 3 (= satisfying the average requirements), 4 (= not satisfying the requirements on account of deficiencies) to 5 (= not satisfying the requirements on account of considerable deficiencies). Each criterion must be graded. The Admission Panel shall award a grade for the examination performance for the respective criterion by mutual agreement. If there is no agreement, the arithmetical mean of the grades given by the individual members is calculated. Only a whole number can be formed from the calculation of the arithmetical mean. In the event of average numbers up to 0.49, the number is rounded down; from 0.5, it is rounded up.

Section 7 Study Place Allocation

- (1) An allocation procedure shall take place in the event that the number of available study places for the Master's Degree Programme in Choreography is fewer than the number of applicants who have passed the audition.

- (2) Allocation shall be based upon the achieved grades in the audition as according to Section 6 (2). The average will be calculated out of the 12 awarded grades. When calculating the average grade, the first and second decimal place behind the comma shall be taken into account; all other decimal places shall be rounded up or down according to the standard rules of rounding. A ranking of applicants shall be established according to these grades. In the event that several applicants have the same average, a decision shall be made by random draw.
- (3) Social reasons (hardship cases) are to be taken into consideration upon request by the applicant. The Rector, in consultation with the Head of Choreography Programme, makes the decisions regarding the allocation of a study place.

Section 8 Repetition of the admission procedure

- (1) If an applicant is rejected due to a decision pursuant to Section 5 (4), he may make a repeated application for admission at a later time.
- (2) A failed audition can generally only be repeated once. The repetition of the admission procedure must be preceded by a repeated application for admission for the next matriculation cycle.

Section 9 Admission Panel

- (1) The university shall form an Admission Panel for the admission procedure (preselection and audition). The Admission Panel shall be determined by the Examination Board of the Palucca University of Dance Dresden.
- (2) The Admission Panel shall include at least three teachers belonging to the academic and artistic staff as specified, at least one of which must be a professor. The Admission Panel shall elect its chairperson.
- (3) The Admission Panel shall make its decisions with a simple majority. In the event of an equal number of votes, the chairperson shall have the casting vote.
- (4) The members of the Admission Panel are obliged to maintain confidentiality with respect to the applicants and the consultations in the admissions procedure.

Section 10 University public

Parts a) and b) of the audition are open for the university public to attend the admission procedure, as long as the execution of the admission procedure is not impaired by this, provided that space allows and neither the applicants nor the Admission Panel raise an objection to this.

The admittance of the university public shall not include the discussions pertaining to admission decisions.

Section 11

Decision regarding admissions

- (1) The applicant shall be informed of the results of the admission procedure in writing – with a justification and information on the legal remedies available in the event of a rejection – no later than six weeks after the audition.
- (2) An admission to the degree programme on the basis of the passed audition shall apply for the next start of the degree programme in the winter semester. A later start to the degree programme generally requires a new audition.

Section 12

Minutes

Minutes shall be kept of the admission procedure. Each set of minutes must include the names of the members of the Admission Panel, the name of the applicant, the start and the end of the audition and the results of the votes, and indicate the basis for the decision. In the event of a rejection, a formal justification must be included. The minutes must be signed by the members of the Admission Panel.

Section 13

Short-term students and guest students

- (1) Short-term students shall be assessed according to their artistic aptitude, their choreographic performance and the recognition of course work and examinations.
If a short-term student decides to take a further course at the Palucca University of Dance Dresden, all the university entrance and admission requirements, including the provision of evidence of English language skills, must be available.
- (2) Guest students must provide evidence of appropriate qualifications for admission. The admission of guest students shall take place through the approval of the Head of the study programme.
- (3) More details on the commencement of a degree programme and on the status of short-time students and guest students are set out in the Matriculation Regulations.

Section 14

Entry into Force and Expiration

The Admissions Regulations shall enter into force when they are published at the Palucca University of Dance Dresden. They shall apply to those applicants who are registered from the winter semester 2020/2021 onwards.

The Admissions Regulations for the Master's Degree Programme in Choreography of 8 January 2016 shall expire at the same time.

Dresden, 10 October 2019

Prof. Jason Beechey
Rector

Criteria for the assessment of the particular artistic and occupational aptitude

The particular artistic and occupational aptitude of the application shall be assessed on the basis of the following criteria during the admissions procedure.

1) In the preselection (Section 5)

- Satisfaction of the admission requirements pursuant to Section 2 (1).
- Assessment of the submitted concept for the applicant's own piece of choreography which is to be presented
- Whether the applicant suits the profile of the university according to his technical and artistic abilities

2) In the audition (Section 6)

a) In the presentation of the applicant's own piece of choreography

- Realisation of the submitted concept
- Composition
- Musicality
- Awareness of the performance space
- Creative design in dance

b) In the choreography task

- Creativity
- Composition
- Musicality

c) In the oral analysis of a short dance video

- Quality of the analysis

d) In the selection interview

- Motivation for choosing the degree programme and university
- Reflection on the applicant's own choreography
- Personal presentation of qualifications and reflections in the areas of art and society